



# CITY OF KIRKLAND PARKS & COMMUNITY SERVICES

505 Market Street, Kirkland, Washington 98033 • (425) 587-3340

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## COMMUNITY GARDENING GUIDELINES

Kirkland Parks & Community Services Department offers the citizens of Kirkland the use of two locations for community gardening. They are:

### **Tot Lot Pea Patch**

9th Avenue and 1st Street

and

### **Ohde Avenue Pea Patch**

11425 Ohde Avenue

1. The application deadline for returning resident gardeners is approximately February 15<sup>th</sup> of each year. After this date, plots will be assigned on a first-come, first-serve basis. All participants for a plot must be registered.
2. The annual fee is \$40 per plot. A fee waiver is available for qualified low-income individuals.
3. First priority for the allocation of plots will be given to the previous year's resident users, with any remaining plots distributed on a first-come, first-serve basis. Priority is given to Kirkland residents. If plots are available, non-residents may be assigned a plot for one year.
4. People with disabilities or special needs will be assigned plots closer to water sources, if available.
5. Opening day for plot use is tentatively set for **March 1<sup>st</sup>**. Plot leases run for one season. Clean-up must be complete by **November 1<sup>st</sup>**. See Guideline #13 for definition of clean-up. An annual work party will be scheduled around November 1<sup>st</sup> each year to ensure clean-up.
6. Gardeners will have seven weeks from the opening date (until April 22 - Earth Day) to begin work on their gardens. After that date, **plots that are neglected will be reassigned**. During the program's duration, any plot that becomes untended (overgrown weeds, unwatered, unharvested) for more than four weeks will be reassigned. Gardeners wishing to cancel in mid-season should notify the Parks & Community Services Department office at (425) 587-3340.
7. All plot preparation is the responsibility of its designated user. You are encouraged to enrich your plot's soil.
8. Gardeners are responsible for cultivating, watering, and general care of the plots. Please respect adjacent plots by eliminating all weeds in the seeding stage. Gardeners are also responsible for weeding any pathway bordering the gardeners' leased plot. Walkways and paths are to be clear of all debris at all times.

9. A gardener must be on site when watering. Hoses for watering may be used, but be aware of sharing water faucets with others (especially when two or more gardeners are on site at the same time). Also be conscience of using water wisely.
10. The use of pesticides (herbicides, insecticides, etc.) is **not** allowed in or around the pea patch sites. Organic gardening techniques should be used. The City cannot guarantee that pea patches are strictly organic. No tobacco products are allowed in the gardening area. Tobacco products often contain a mosaic virus, which is dangerous to tomatoes and beans.
11. No terraces or permanent structures are to be built. Framed or raised beds are allowed, provided they do not impact neighboring plots and do not encroach on pathways. Painted materials are strictly prohibited.
12. Plots must be fully utilized. If your plot is too large, please request a smaller one, share with a friend, contact the City for a plot-sharing partner, or plant a cover crop in the open area. All participants involved in the use of a plot must be registered.
13. Upon completion of harvest, all dead vegetable matter debris must be incorporated back into the soil or completely removed. Gardeners are responsible for clean up and clearing of plots. Gardeners must remove all **unused** wire, plastic stakes, strings, etc., from the plot by **November 1<sup>st</sup>**. Perennial plantings must be attended to during the winter months and the plot neatly maintained.
14. Produce from the garden is not to be used for sale or commercial purposes.
15. Pets are not allowed in the pea patch area.
17. The City of Kirkland will not guarantee against vandalism or theft. Notify the Kirkland Police at (425) 587-3400 if you witness damage or theft.
18. Gardening resources:
  - a. King County/WSU Master Gardeners (206) 296-3440
  - b. Center for Urban Horticulture, UW (206) 543-8616

**PLEASE RETAIN THESE GUIDELINES FOR YOUR REFERENCE.**



# **Community Gardening Program**

## **Registration Form**

Please complete the information below. The Community Gardening program annual fee is \$40. Payment is due at the time of registration and may be made by check, money order, or cash. Please make checks or money orders payable to the City of Kirkland.

To mail your registration, please mail it to the City of Kirkland, Parks Department, Attn: Nicci Osborn, 123 Fifth Avenue, Kirkland, WA, 98033.

In person registration and payment can be submitted to the Parks Maintenance Division at 915 8<sup>th</sup> Street between 7:00 a.m. and 3:00 p.m. Monday through Friday or at the Parks Department Office at 505 Market Street, during the hours of 8:00 a.m. to 5:00 p.m. Monday through Friday.

If your registration is approved, a copy of your registration and a receipt will be mailed to you. Please contact Nicci Osborn at (425) 587-3342 or [nosborn@ci.kirkland.wa.us](mailto:nosborn@ci.kirkland.wa.us) if you have any questions or concerns.

**IMPORTANT:** *The undersigned has received and agrees to honor all the Community Gardening Guidelines as outlined (copy attached).*

Gardner(s) (please print)	
Signature	Date
Street Address	
City	Zip
Day Phone	Evening Phone
Email address	
Your Prior Year's Pea Patch Location (Specify Ohde or Tot Lot)	
Your Prior Year's Plot Number	

Desired Pea Patch Location and Desired Plot Number (if different than assigned previously)

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Approval Signature: Nicci Osborn, Parks Coordinator