



Application for IFC Permit

A permit shall be obtained from the Kirkland Fire Department prior to engaging in the following activities, operations, practices, or functions within the City of Kirkland:

- Public fireworks displays performed by a licensed pyrotechnician
- Recreational fires larger than 3 feet in diameter and 2 feet in height
- Flammable or combustible liquid tank removals (for commercial tanks or abandoned oil tanks on commercial property only)
- Tents over 200 sq. ft. and canopies over 400 sq. ft. (temporary use only)
- Amusement buildings, such as haunted houses
- Other activities regulated by the International Fire Code and/or deemed hazardous by the Fire Chief

Name of applicant or business _____

Address _____

Owner or Manager _____ Phone: _____ Fax: _____

Contact Name _____ Phone: _____ Email: _____

Business Name and Address of Location of Permit Activity (if different from above): _____

Owner or Manager of Property (if different from above) _____

Describe activity or operation requiring a permit: _____

List activity starting and ending times and dates: Start _____ a.m./p.m. on _____ date

End _____ a.m./p.m. on _____ date

Applicant's name _____ Company _____

Applicant's signature _____ Date _____

Submit application and pertinent information such as site plan to: Kirkland Fire Department Fire Prevention Bureau
Phone 425.587.3650 Fax 425.587.3651

By signing this application, I authorize employees/agents of the City of Kirkland to enter onto the property which is the subject of this application during regular business hours. The sole purpose of entry is to make any examination of the property which is necessary to process this application.

Approval _____ IFC # _____
Fire Department Representative

NOTE: Permit Applications requiring plan review are accepted Monday-Tuesday-Thursday-Friday 8-4:00, Wednesday 10:30-4:00
Permit Applications not requiring plan review are accepted Monday-Tuesday-Thursday-Friday 8-4:30, Wednesday 10:30



2004 IFC PERMIT FEES

KMC Table 13

1.	REMOVAL OF COMBUSTIBLE LIQUID TANK To install, alter, remove, abandon, place temporarily out of service or otherwise dispose of a flammable or combustible liquid tank (<i>except for existing underground tanks used solely for the storage of fuel oil for residential heating</i>).	\$79.00 per hour, minimum charge – 2 hours.
2.	TENTS AND CANOPIES Temporary membrane structures, tents and canopies (IFC 2003 Chapter 24).	\$79.00 per hour, minimum charge – 1 hour.
3.	RECREATIONAL FIRES (See IFC 2003 Chapter 3)	\$79.00 per hour, minimum charge – 1 hour.
4.	PLAN REVIEW Whenever Fire Department approval of a Land Surface Modification or Building Permit is required to determine compliance with the International Fire Code, or <ul style="list-style-type: none">• Kirkland Fire Prevention Operating Policy #4 (Fire Hydrants)• Policy #5 (Horizontal Standpipes for Piers)• Policy #6 (Fire Department Access)• Policy #7 (Fire Lanes and Access to Buildings and Hydrants).	\$79.00 per hour, minimum charge – 1 hour.
5.	ADDITIONAL PLAN REVIEW When additional plan review is required by changes, additions or revisions to plans, or to plans for which an initial review has been completed:	\$79.00 per hour, minimum charge – one half hour.