



CITY OF KIRKLAND FIRE PROTECTION PERMIT APPLICATION

FIR _____

For all fire protection permits (except Fire Alarm Monitoring Permit), please submit three sets of plans.

- Fire Alarm (F.A.)
 - Fire Alarm Mon. (FAM)
 - Sprinkler (Spr.)
 - Hood and Duct (H&D)
 - Other (Oth.)
- _____ Please Describe
- Electrical (*Check this box only if you are obtaining a combination Fire Alarm/Low Voltage Electrical Permit*)
\$ _____ Valuation of wiring only (excludes detectors, audible devices, etc.)
- Electrical is covered under separate Electrical permit # _____ by Contractor _____

Fire Alarm Monitoring Permit Only

Scan Alert system _____	Number of STUs _____
Digital Dialer system _____	Number of Dialers _____

OWNER _____ JOB ADDRESS _____

SUITE # _____ TENANT NAME _____

OWNER'S PHONE # _____ OWNER'S ADDRESS _____

PROPERTY TAX ACCOUNT NO. _____ RELATIVE BLDG. PERMIT # _____

CONTRACTOR _____ ADDRESS _____

CONTRACTOR'S LOW VOLTAGE OR JOURNEYMAN
PHONE # _____ ELECT. CERT.# (FIRE ALARM ONLY) _____
COMPETENCY CERT.# (SPRINKLER ONLY) _____

CONTRACTOR'S L&I LICENSE _____

CONTACT PERSON _____ E-MAIL _____ PHONE # _____

By signing this application, I authorize employees/agents of the City of Kirkland to enter onto the property which is the subject of this application during regular business hours. The sole purpose of entry is to make any examination of the property which is necessary to process this application.

I certify under penalty of perjury that the information furnished by me is true and correct to the best of my knowledge and further that I am authorized by the owner of the above premises to perform the work for which permit application is made. I further agree to save harmless the City of Kirkland as to any claim (including costs, expenses, and attorneys' fees incurred in investigation and defense of such claim), which may be made by any person, including the undersigned, and filed against the City of Kirkland, but only where such claim arises out of the reliance of the City, including its officers and employees, upon the accuracy of the information supplied to the City as a part of this application.

OWNER OR AGENT _____ DATE _____

(for office use only)	
Fire Protection Permit Fee(s) _____	\$ _____
Electrical Permit Fee based on Valuation _____	\$ _____
<div style="border: 1px solid black; padding: 5px; display: inline-block;">See Fee Schedule on Reverse Side</div>	\$ _____
Total Fees	\$ _____

Approved by _____ Date _____

NOTE: Permit Applications requiring plan review are accepted Monday-Tuesday-Thursday-Friday 8-4:00, Wednesday 10:30-4:00



ALARM/DETECTION FEES and FIRE SUPPRESSION FEES

Alarm/Detection Fees		Fire Suppression Fees	
I New Fire Alarm or Detection System		New Fire Sprinkler System	
Devices		Sprinkler Heads	
1 to 100	\$330.00	1 to 100.....	\$330.00
101 to 200	\$410.00	101 to 200	\$410.00
201 and up.....	\$410.00 for the first 200 plus \$50.00 per 100 or fraction thereof	201 to 300	\$500.00
		301 and up.....	\$500.00 for the first 300 and \$50.00 per 100 devices or fraction thereof
II Tenant Improvement of Fire Alarm or Detection System			
Devices		NFPA 13 D Systems (SFR)	
1 to 5	\$110.00	Sprinkler Heads	
6 to 10	\$150.00	1 to 40.....	\$180.00
11 to 20	\$200.00	41 and up.....	\$240.00
21 to 40	\$260.00		
41 to 100	\$330.00	Risers or Supplies	
101 to 200	\$410.00	Per riser.....	\$25.00
201 and up.....	\$410.00 for the first 200 plus \$50.00 per 100 or fraction thereof	Per supply (post/wall indicator valve, double detector check valve, connection)	\$25.00
		One "supply" shall consist of a Post or Wall Indicator Valve, a Double Detector Check Valve Assembly, and a Fire Department Connection (one each).	
New Fire Alarm Monitoring System (in addition to fees in Sections I or II)			
FACP	\$150.00		
Transmitter	\$150.00	One "riser" shall consist of an interior zone supply with all accompanying trim with flow switch or pressure switch. It may be either a stand-alone vertical riser, one vertical riser of a manifold system, or where zones are controlled at floors, one floor control valve and all accompanying trim and flow switch.	
FACP and Transmitter	\$200.00		
Replace Fire Alarm Monitoring System and/or Components (in addition to fees in Sections I or II)			
FACP	\$110.00		
Transmitter	\$110.00		
FACP and Transmitter	\$120.00		
Low Voltage Electrical for Security, Telephone, and Computer Wiring:		Tenant Improvement or Modification of Fire Sprinkler Systems	
Up to \$2,000	\$45.00	Sprinkler Heads	
\$2,001 to \$25,000	\$176.00 for the first \$2,000 plus \$16.50 per \$1,000 or fraction thereof, times 25%	1 to 5.....	\$110.00
\$25,001 to \$50,000	\$555.50 for the first \$25,000 plus \$14.90 per \$1,000 or fraction thereof, times 25%	6 to 10.....	\$150.00
\$50,001 to \$100,000	\$928.00 for the first \$50,000 plus \$10.10 per \$1,000 or fraction thereof, times 25%	11 to 20.....	\$200.00
\$100,001 and up	\$1,433 for the first \$100,00 plus \$8.70 per \$1,000 or fraction thereof, times 25%	21 to 40.....	\$260.00
		41 to 100	\$330.00
		101 to 200	\$410.00
		201 to 300	\$500.00
		301 and up.....	\$500.00 for the first 300 plus \$50.00 per 100 devices or fraction thereof
		Fire Suppression System other than Sprinklers (e.g. Hood & Duct, FM 200 etc.)	
		New System Per Device or Nozzle	\$160.00
		21 to 40.....	\$200.00
		41 and up.....	\$200.00 for the first 40 plus \$40.00 per each 40 additional devices or portion thereof
		Tenant Improvement or System Modification	
		1 to 5.....	\$100.00
		6 to 10.....	\$120.00
		11 to 20.....	\$160.00
		21 to up.....	\$160.00 for the first 20 and \$40 per each 20 additional devices or fraction thereof
Other Inspections and Fees:			
1. Inspections outside of normal business hours (minimum charge – two hours)..... \$118.50			
2. Reinspection fees, per inspection when such portion of work for which inspection is called is not complete or when corrections called for are not made . \$79.00			
3. Inspection for which no fee is specifically indicated, per hour (minimum charge one-half hour)..... \$79.00			
4. Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge-one half hour)..... \$79.00 hr.			
Fees shall be doubled for work begun without a valid permit.		<p><i>This fee schedule is intended for informational use only and cannot be used as a substitute for the City of Kirkland Code.</i></p> <p><i>To obtain additional information about fees that may apply to your project, please call or visit the Fire & Building Department 425-587-3600 between 8 a.m. and 4 p.m., Monday through Friday.</i></p>	



CITY OF KIRKLAND FIRE ALARM SYSTEMS - SUBMITTAL REQUIREMENTS

A permit is required prior to installation or revision of a fire alarm system. A completed City of Kirkland Fire Protection Permit Application and three (3) complete sets of plans shall be submitted for approval. The submittal MUST include those items from the following list that pertain to the design of the system.

1. Name of job and job address (including room or suite number if a tenant improvement).
2. Working plans drawn to an indicated scale, on sheets of uniform size, with a plan of each floor.
3. Floor layout showing all rooms and beams, soffits, etc, that might affect detector placement or spacing, including accurate measurements.
4. Identification of each room or space, e.g. guest room, mechanical room, lunchroom, office, conference room, etc.
5. The location of each system component using an appropriate symbol.
6. Explanatory notes or legend to lend clarity to the plan and identify manufacturer and model number of each alarm component used.
7. A wiring schematic clarifying type and size of wiring.
8. Zoning when applicable.
9. Copy of the installation instructions and manufacturer's specifications for all equipment and devices.
10. Battery and voltage drop calculations for compatibility.
11. Name, telephone number, and contractor license number of the installing company.
12. In general, the plans should indicate only information and equipment relating to the fire alarm system. Plans containing large amounts of extraneous information, such as plumbing or mechanical information, which make the fire alarm plans difficult to read, may be returned to the fire alarm company for revision prior to review and approval.

Fire Sprinkler Systems – Submittal Requirements:

- Fire Sprinkler Systems Submittals shall be in accordance with section 14.1.3 of the 2002 Edition of the NFPA 13.
- It is not necessary to pay for the permit at the time of submittal.
- The fire plans examiner will review the drawings and assess the appropriate fee based on the information provided on the plans.