

CITY OF KIRKLAND

# EXPRESS PERMITS

123 FIFTH AVENUE, KIRKLAND, WASHINGTON 98033

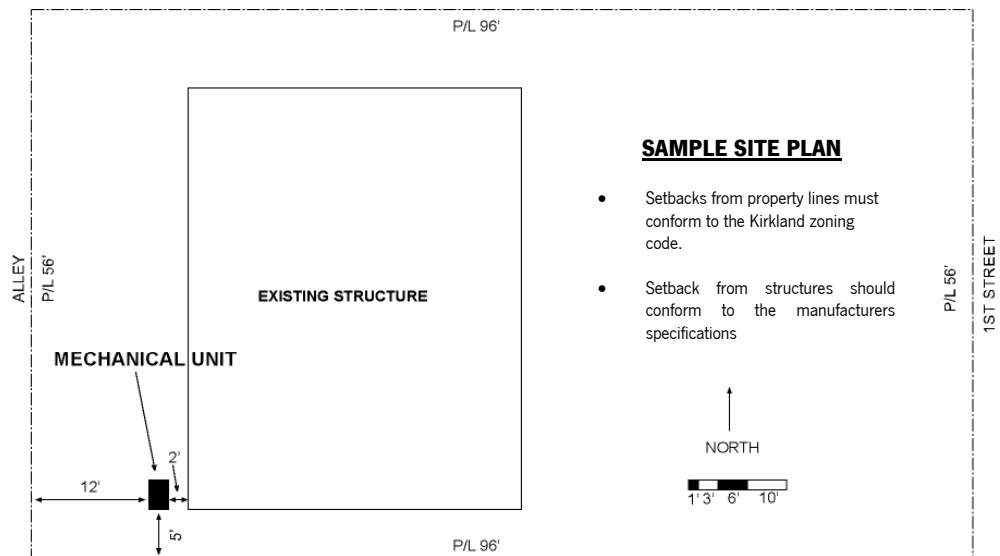
## GROUND MOUNTED MECHANICAL UNITS

### APPLICATIONS NOT ACCEPTABLE FOR THIS EXPRESS PERMIT:

- ✓ If addition is within 25 feet of a regulated slope or an area containing soft compressible soils
- ✓ If addition is within 100 feet of a wetland or stream

### THE FOLLOWING ITEMS MUST BE PROVIDED IN ORDER TO PROPERLY PROCESS YOUR PERMITS:

- 1. Completed mechanical permit application and this checklist. An electrical permit may be required. Please check with the Building Department.
- 2. Copy of contractor's registration card and UBI number is required prior to permit issuance.
- 3. Total project cost. Value of the Work (fair market value of labor & materials).
- 4. Must have unit specifications brochure or manual. The information must include:
  - a. Dimensions of mechanical unit(s).
  - b. Clearance requirements for mechanical unit(s).



- 5. Provide Four (4) full size copies of the site plan, drawn to scale (see sample above). Indicate location of ground mounted mechanical unit(s) on site. Show building footprint, fences, and property lines. Show location of adjacent streets, alleys, or access tracts or easements. Include dimensions from mechanical unit(s) to all property lines, fences, buildings, and pavement edges.
- 6. Provide two (2) copies of plan for screening (landscaping or fence) if unit would be visible from adjacent property or public right-of-way.
- 6. Type of equipment (i.e. compressor, air conditioner...).
- 7. If over 2,000 cfm, equipment must shut down with activation of fire alarm system (duct detectors or fire alarm system).
- 8. Mechanical units must not be placed on or over utilities.
- 9. All mechanical units shall comply with the maximum environmental noise levels established in Chapter 173-60 Washington Administrative Code (WAC).

For further information, please contact the City of Kirkland Building Department at 425-587-3600, Planning Department at 425-587-3225, or the Public Works Department at 425-587-3809

**NOTE: Permit Applications requiring plan review are accepted Monday-Tuesday-Thursday-Friday 8-4:00, Wednesday 10:30-4:00**